

TABLE OF CONTENTS

Purpose of Pinkerton Academy	2
Educational Philosophy of Pinkerton Academy	2
Nondiscrimination Policy	2
Student Athletic Handbook	2 & 3
Physicals*	3
Care of Equipment	3
Care of Facilities	3
Eligibility	3 & 4
Rules and Regulations	4 & 5
Insurance Program	6
Awards	6 & 7
NCAA Clearinghouse Information	7 & 8
Injury Possibility Explanation	9
Athletic Program Agreement *	9

* To be returned with the Emergency Medical Card and Medical History Form before an athlete can try out, practice or play any interscholastic sport at Pinkerton Academy.

PINKERTON ACADEMY ADMINISTRATION

Mary A. Anderson	Headmaster
Christopher Harper	Dean of Academic Affairs
Glenn Ahrens	Dean of Students
Beverly Lannan	Dean of Faculty
Sharon Clute	Associate Dean of Students
Wendy Despres	Associate Dean of Students
William Lonergan	Associate Dean of Students
William Patriquin	Associate Dean of Students
Elizabeth Rodrick	Associate Dean of Students
John Vaccarezza	Associate Dean of Students
Kevin Yahnian	Associate Dean of Students
Timothy Powers	Athletic Director

PROGRAMS

Pinkerton Academy offers 28 sports programs for its students. Listed below are the programs offered by season.

FALL

Cross Country (Boys)
Cross Country (Girls)
Field Hockey (Girls)
Football (Boys)
Golf (Co-ed)
Soccer (Boys)
Soccer (Girls)
Spirit (Co-ed)
Volleyball (Girls)

WINTER

Alpine Skiing (Boys)
Alpine Skiing (Girls)
Basketball (Boys)
Basketball (Girls)
Ten Pin Bowling (Co-ed)
Gymnastics (Girls)
Ice Hockey (Boys)
Spirit (Co-ed)
Swimming (Boys)
Swimming (Girls)
Indoor Track (Boys)
Indoor Track (Girls)
Wrestling (Boys)

SPRING

Baseball (Boys)
Lacrosse (Boys)
Lacrosse (Girls)
Softball (Girls)
Tennis (Boys)
Tennis (Girls)
Outdoor Track (Boys)
Outdoor Track (Girls)
Volleyball (Boys)

Athletic Department Phone 1-603-437-5200 x2115

Athletic Department Fax 1-603-437-5244

Calendar of Athletic Events 1-603-437-5200, choose option 4, then choose option 2

THE PURPOSE OF PINKERTON ACADEMY

The purpose of Pinkerton Academy is to educate high school students in order that they may lead productive, socially responsible, and fulfilling lives. Fundamental to this purpose is the belief that students and staff should strive toward the highest academic and personal standards. Our broad-based programs address and integrate the intellectual/creative/academic; personal/social; and career development of students.

THE EDUCATIONAL PHILOSOPHY OF PINKERTON ACADEMY

The philosophy of education at Pinkerton Academy is that students need to acquire the skills, values, behaviors, and knowledge that are essential for success in a diverse and rapidly changing society. Students also need to develop skills, talents, and abilities that will enable them to pursue new truths, knowledge, and skills. Students should also aspire to use their knowledge, skills, talents and abilities to improve the human condition. Embedded within this philosophy is our understanding of the nature of the learner, nature of learning, and developmental traits of high school students.

NONDISCRIMINATION POLICY

Pinkerton Academy voluntarily subscribes to and complies with IDEA, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, NH Law Against Discrimination (RSA 354-A) and other applicable State and Federal statutes. Pinkerton Academy does not discriminate or deny services on the basis of race, color, national origin, sex, sexual orientation, handicap or disability, religion, marital status, or age.

Any individuals who feel they have been discriminated against should contact either Dean of Students Glenn Ahrens, 437-5200, ext. 2112, 5 Pinkerton Street, Derry, NH 03038, or Human Resources Director Marie Rogers, 19 North Main Street, Derry, NH 03038, 437-5200, ext. 3110, or any administrator.

Individuals who feel they may qualify for assistance or accommodations under Section 504 of the Rehabilitation Act of 1973, should contact the 504 Coordinator Deborah Sadowski, 5 Pinkerton Street, Derry, NH 03038, 437-5200, ext. 1137.

Grievance procedures have been established for specific complaints of discriminations. It is the intent of Pinkerton Academy to comply with both the letter and the spirit of the law and any action taken will be consistent with requirements of applicable laws, including but no limited to, due process protections under Title IX and section 504.

Any individuals who feel they have been discriminated against may, at any time, contact the Office of Civil Rights, U.S. Department of Education, 140 Federal Street, Boston, MA 02110.

Lack of English language skills will not be a barrier to admission and participation in activities at Pinkerton Academy if a student is otherwise qualified.

STUDENT ATHLETIC HANDBOOK

The Student Athletic handbook is intended to serve as a guide to help students and their families come to know Pinkerton Academy's Athletic Program. This handbook will provide everyone with the expectations of Pinkerton Academy student-athletes and to have knowledge of the rules and regulations by which the Academy's Athletic Program is governed.

Please understand that no set of rules or guidelines can cover every conceivable situation that may arise. The rules, policies, and procedures set forth in this handbook are intended to apply under normal circumstances. However, from time to time, there may be situations that require immediate or non-standard responses. This

handbook does not limit the authority of Pinkerton Academy to deviate from the normal rules and procedures set forth in this handbook, and to deal with individual circumstances as they arise in the manner deemed most appropriate by the Pinkerton Academy Administration and Athletic Director.

PHYSICALS

1. To be eligible to participate in interscholastic athletics at Pinkerton Academy, every athlete must receive a complete physical. This must be done prior to participating in any try-out, practice session, or playing in any game or scrimmage.
2. This physical *must* be submitted on a *Pinkerton Academy Athletic Physical Form*. Forms are available in the Athletic Office (telephone # 437-5200 x2115), in the Shepard Office at Pinkerton or on the Pinkerton Academy Athletic web site www.PinkertonAcademy.net
3. The cost for the physical is the responsibility of the parent/guardian.
4. Physicals will be good for 2 years from the date of the exam.
5. Once a year an athlete is required to provide a medical history update and complete the *Athletic Emergency Medical Card* signed by the parent/guardian prior to participation. This card is attached to the back of this booklet.
6. Each season an athlete will need to fill out the permission to participate form (Athletic Program Agreement).
7. At the end of each school year, the School Doctor, School Nurse, Athletic Trainer, and Athletic Director will compile a list of athletes, who because of their medical history, will be required to be re-examined by a physician prior to participation in athletic programs in the next year. Any athlete who has had a major illness or injury, which may affect safe participation in athletics, must be re-examined before returning to play.
8. Any athlete who was treated by any type of doctor must submit a release note from that doctor prior to resuming participation. The Athletic Trainer will coordinate this process.
9. *Incoming freshmen* must have their physical *after June 1* of the year they are entering Pinkerton Academy.

CARE OF EQUIPMENT

1. Pinkerton Academy provides its athletes with uniforms and equipment. The athlete is responsible for the uniforms and equipment issued. Pinkerton will provide each athlete with a locker to protect valuables. The athlete is responsible for all personal valuables.
2. All uniforms and equipment issued to athletes will be collected at the end of the season. An athlete who quits during the season is responsible for returning the equipment to the coach. Pinkerton does not give away any equipment or uniforms.
3. If any equipment issued is lost, the athlete is expected to reimburse Pinkerton for the replacement cost. If the equipment is not returned or if reimbursement for lost equipment is not made, an athlete will be subject to administrative disciplinary action.

CARE OF FACILITIES

Pinkerton Academy has many athletic fields and facilities. Each of the areas is for the benefit of the athlete and the sports' program. Any athlete caught abusing any of the indoor or outdoor facilities will be subject to administrative disciplinary action by the school.

ELIGIBILITY

Eligibility for Pinkerton Academy athletes is governed by the NHIAA. This eligibility requirement is set for all levels of competition (Varsity, JV, and Frosh).

An athlete must meet the following eligibility requirements:

1. An athlete must have passed a physical examination and have completed a *Physical Form* provided by the Pinkerton Academy Athletic Department prior to playing or practicing a sport at Pinkerton.

2. An athlete must not have been born before September 1, 1992.
3. An athlete is eligible for interscholastic competition for no more than eight consecutive semesters once entering grade nine.
4. An athlete must pass four academic units of work during the previous marking period. Summer school grades cannot be used toward athletic eligibility. An athlete must be eligible at the start of a season in order to be a member of a sports team.
5. An athlete may play only one sport during a season.
6.
 - a. If at any time an athlete receives any type of financial remuneration for participating in sports that are organized by the NHIAA, athletic eligibility for that athlete will be terminated from all high school sports from the date of the infraction.
 - b. Accepting a nominal fee for instructing, supervising, or officiating in an organized youth sports program or recreation, playground or camp activity shall not jeopardize the athlete's amateur status.
 - c. If an athlete signs a professional playing contract, amateur status will be lost in the sport involved.
7. A member of a school team is a student athlete who is regularly present for, and actively participates in, all team practices and competitions. Bona fide members of a school team are prevented from missing a high school practice or competition to compete with an "out-of-school team."

Whenever a conflict arises between the high school team practice/competition and an out-of-school practice/competition on the same day, the high school team practice/competition must be honored by the student athlete. Priority must be given at all times to the high school team, its practices, and its contests.

Penalties: Any student athlete who violates this rule for the first time shall be declared ineligible for the next 4 consecutive interscholastic events or 3 weeks of a season in which the student athlete is a participant, whichever is greater. This penalty is effective from the date of his or her last participation in a high school sport.

Any student athlete who violates this rule a second time or subsequent time shall be declared ineligible for participation in any high school sport for the balance of the school year.
8. Please consult the Athletic Director if you have transferred to Pinkerton Academy from another high school. Certain regulations must be followed to allow the athlete to participate.
9. If an athlete competes in any NHIAA event under a false name, the athlete will be athletically ineligible for a period of 365 days from the date of the infraction.
10. During the school calendar year, athletes may not have any contact with their coach for the purpose of planning, preparing or playing at any time other than within the limits of the season as described by NHIAA rules.
11.
 - a. Any athlete or coach who is disqualified from a game at the Freshman, Junior Varsity, or Varsity level, for exhibiting unsportsmanlike conduct shall not participate in the next scheduled interscholastic athletic event, including NHIAA Tournament contests. The athlete or coach is not allowed to be in attendance at the next scheduled event. There is a two game suspension for an athlete who is removed from a game due to fighting.
 - b. If any athlete or coach receives a second game disqualification during the season, that individual will be required to forfeit any participation in that interscholastic sport, at any level, for the remainder of that season.
 - c. If the game disqualification is administered in the final contest of the season (including tournament play), the penalty shall be carried over in that sport and invoked at the first regular season game the following academic year. If a disqualification is administered to a graduating senior or coach in the final game of coaching for the Academy, it is the expectation of the NHIAA that the school will take immediate and appropriate disciplinary action.

RULES AND REGULATIONS

The following regulations have been set forth by the Pinkerton Academy Athletic Department to govern participation in school athletic programs.

1. Athletes must be physically fit.
2. Athletes are expected to be loyal and dedicated to their family, team, teammates, school and coaches.
3. Any violation of a code of ethics, moral conduct, drinking, use of tobacco, use of drugs, or refusing to abide by other school rules will result in the suspension of the athlete for the remainder of that sport's season.
4. Athletes must have and maintain a record of acceptable and appropriate citizenship, character, and personal conduct, both inside and outside the school environment. In regard to a student's questionable eligibility, the

Headmaster/Designee will investigate and make the determination. In a finding of ineligibility, this determination will also include specific periods of time.

5. An athlete must comply with the coaches' procedures for pre-season practice and try-outs. If there are circumstances (physical or otherwise) which involve the athlete, it is important that the coach and/or Athletic Director be notified in advance of the situation.
6. Athletes are expected to attend all practices, scrimmages, games, meets or matches. Acceptable absences include only those for: illness, college visitations, doctor appointments, religious holidays, and school sponsored activities approved by the administration. Teacher-sponsored trips (example: trips taken during vacation to Europe, Canada, etc.) and family vacations will not be considered excused absences. Parents and athletes are asked to make these decisions prior to the beginning of the sports season. Realizing special situations may occur, athletes and parents can apply for a waiver to this rule from the Athletic Director or Coach. If the waiver is granted, the athlete will be required to sit out contests/meets/events upon returning from the trip. It is necessary for the athlete to apply for this waiver well in advance of the absence.
7. An athlete may not participate in school sports or practice unless present in school on that day. If an event is scheduled for Saturday, the athlete must be present the Friday before the game. If a violation becomes known at a later date, the penalty will be enforced at the next practice or game following the disclosure with possible additional penalties.
8. Athletes are expected to attend school each day. (Special emphasis should be placed on the day of and the day after athletic contests.) Any athlete who does not report to school by **9:00 AM** or leaves school during the day for reasons of sickness or truancy will not be eligible to participate in any scheduled interscholastic practice, scrimmage, or contest on that date. If the violation becomes known at a later date, the penalty will be enforced at the next practice or game following the disclosure. Removal from the team will occur on the second violation. *Special requests from parents regarding dismissals from or late arrivals to the Academy **must** be requested of the Athletic Director.*
9. Pinkerton athletes are to dress neatly when traveling to other schools for athletic events. For boys, dress pants (no denim jeans), shirt and tie or turtleneck along with a suitcoat or sweater is acceptable. For girls, skirts, dresses, or dress slacks (no denim jeans) are acceptable. **Team Warm-Ups are acceptable.**
10. All athletes must travel to and from away games on the transportation provided by Pinkerton Academy. There are two exceptions to this rule.
 - a. Athletes may be released directly to their parent after a contest and will be expected to ride home with the parent. ***A note is needed.***
 - b. An athlete can never drive to or from an away athletic event.
11. a. Any athlete or parent having a concern or problem related to an athletic program should contact the appropriate coach of the particular team.
 - b. If the athlete or parent is not satisfied with the decision of the varsity coach, the Athletic Director should be contacted to express concerns and discuss the matter. The Athletic Director will review the facts of the case and should make a decision within five school days.
 - c. If the athlete or parent does not agree with the decision of the Athletic Director, an appeal can be made to the Dean of Students. The Dean of Students will conduct a hearing with the athlete, parents/guardians, coaches involved in the particular case, and the Athletic Director. The Dean of Students will gather the information regarding the case, review the evidence presented and make a decision within five days of the hearing date. Under extenuating circumstances, an appeal may be made to the Headmaster.
12. Any person who attends a school sponsored extra-curricular activity who behaves in a disorderly or unsportsmanlike manner may be ejected. The Headmaster may exclude anyone who is found to be disorderly or unsportsmanlike from extra-curricular or athletic events for up to one year.
13. An athlete is allowed to try out for only one sport in a season. The only exception is when a sport begins tryouts after another sport has already made their cuts. Every sport will have a minimum of three days of tryouts. Students must be present at these tryouts in order to be eligible to be selected as a team member.
14. If an athlete quits a sport, they are not able to return to the sport or tryout for another sport during that season.
15. All game uniforms that represent Pinkerton Academy must be red and white or red and gray. Other colors may be used in very small amounts to border or highlight numbers or letters. All other clothing, warm-up jackets, shirts, etc., may be black or gray provided red and/or white is used as the other color. This would allow a team to purchase warm-ups with a red jacket and black pants or to have a black warm-up shirt with red writing on it. The black would allow the red to be more noticeable.

PINKERTON ACADEMY ATHLETIC INSURANCE

Your child has indicated a desire to participate in the athletic program at Pinkerton Academy. All athletic endeavors involve some potential risk of injury. Pinkerton wants to be sure that parents/guardians understand these risks before their child participates in the athletic program. Pinkerton will not be liable for any injuries incurred by your child nor for any expenses or losses related to such injuries.

Your health insurance is considered the primary coverage for any athletic injuries that may occur. However, Pinkerton Academy has a catastrophic accident insurance policy exclusively for athletes who are participating in the athletic program. By providing this insurance, Pinkerton Academy assumes no responsibility for injuries. Any disputes will be between the parents and the insurance carrier. A copy of the insurance policy is on file at the Finance Office, 19 N. Main Street, Derry, NH 03038.

If an athlete is injured during a practice session or a game while participating in Pinkerton Athletics, the following steps should be taken:

1. The athlete should report the injury to the coach/athletic trainer or supervisor *immediately*.
2. The athlete should report the injury to the Athletic Office Secretary. The secretary will forward the information to the athletic director who will investigate the claim.
3. If appropriate, a claim form will be typed by the secretary and sent to the parents of the athlete. The parents will follow the procedures as outlined on the claim form.
4. If you have any questions regarding coverage, please call the athletic office at 437-5200 x2115.
5. If surgery is required as a result of injury incurred while participating in Pinkerton Academy sports, the athletic director should be notified immediately. This notice must be in writing and submitted before the operation or major medical expense, except in cases of emergency where such notice is not possible. Failure to provide advance notification could result in loss of coverage.

AWARDS

Listed below are the explanations and requirements for all athletic awards given at Pinkerton Academy.

A. Varsity Letter Requirements

1. An athlete who participates in 40% of the quarters, halves, periods, etc. in a varsity sport may be eligible for a Varsity letter in that sport.
2. Any varsity athlete who plays a team sport (baseball, basketball, field hockey, football, golf, ice hockey, lacrosse, soccer, softball, spirit, and volleyball) may be eligible for a varsity letter if the athlete is a member of the varsity team for the full season and participates in no sub-varsity contests.
3. The criteria for a varsity letter in alpine skiing, bowling, cross country, gymnastics, swimming, tennis, track, and wrestling competition will be explained by the coaches of those individual sports.
4. Managers, trainers and statisticians must complete three years of service working with a varsity team and/or the same program to earn a varsity letter. If there are extenuating circumstances, the decision to award a letter is left to the coach of the individual team and the Athletic Director.
5. Any athlete who was an active member of a team for four years will receive a varsity letter.
6. To earn a letter, an athlete must complete the season. If an athlete cannot finish a season due to an injury, awarding of a letter is left to the discretion of the coach.

Awards:

1. The first time an athlete earns a varsity letter, the athlete will receive a 6-inch red "P" as well as a metal insert designating the sport.
2. If an athlete earns a letter in another sport (the second or third different sport) for the first time, the athlete will receive a metal insert designating that sport.
3. If an athlete wins more than one letter in a single sport, the athlete will receive another metal insert designating the sport to place on the letter each of the succeeding years.
4. If an athlete is a captain of the sport, a captain's pin will be given to place on the letter.
5. Certificates of participation will be awarded to all team members who complete their sports season.

B. Sub-Varsity Award Requirements

1. An athlete who completes the season in a sub-varsity sport is eligible for an award in that sport.

2. Managers, trainers, and statisticians working with a JV or Freshman team are eligible to earn a JV/Frosh award. This is left to the discretion of the coach of each individual sport.
3. To earn an award an athlete must complete the season. If an athlete cannot finish the season due to an injury, the decision of receipt of an award will be left to the discretion of the coach.

Awards:

1. The first time an athlete wins a sub-varsity award, numerals containing the last two digits of the athlete's graduating year will be awarded.
2. The second time an athlete wins a sub-varsity award in the same sport, a 3-inch white "P" will be awarded.
3. An athlete may receive only one set of numerals and one 3-inch white "P" regardless of how many sub-varsity sports are played.
4. No metal inserts will be given to sub-varsity award winners.
5. Certificates of participation will be given to all team members who complete their season.

C. Senior Athletic Award Requirements

1. A senior must have earned varsity letters as stated below:
 - a. Three varsity letters in one sport
 - b. Two varsity letters in two sports
 - c. One varsity letter in three sports
2. Letters must be earned in the senior year to have that sport used as eligibility for this award.
3. Athletes who have quit teams or have been removed from teams due to disciplinary action or grades are ineligible for the Senior Athletic Award.
4. Athletes, managers, and trainers are eligible for this award.
5. Recipients must have demonstrated loyalty and dedication to Pinkerton Academy and its athletic program.

Award:

1. A plaque will be given to each senior recipient.
2. The plaque will contain the athlete's name and participation record.

D. Scholar-Athlete Award Requirements

1. This award can be earned by either a varsity or a sub-varsity athlete.
2. An athlete must complete the season to be eligible for this award.
3. To earn this award, an athlete must have made the honor roll as stated below:
 - a. Fall - First Quarter
 - b. Winter - Second Quarter
 - c. Spring - Third Quarter

Award:

1. A varsity athlete will earn a Varsity Scholar-Athlete Certificate.
2. A sub-varsity athlete will earn a Sub-varsity Scholar-Athlete Certificate.

E. Tri-Athlete Award

An athlete must have earned varsity letters in three sports during a school year.

Award:

1. A certificate will be given to each recipient.
2. The certificate will contain the athlete's name and participation record for the year.

NCAA CLEARINGHOUSE INFORMATION

All student-athletes who wish to play a sport at a NCAA Division I or Division II school must register with the NCAA Clearinghouse.

Requirements of NCAA Clearinghouse:

Satisfy high school graduation requirements

Division I – Grade-point average in *16 core academic courses and test scores are on a sliding scale

Division II - Have a grade-point average of 2.000 in *14 core academic courses and

Achieve a 68 (sum of scores on the four individual tests) on the ACT, or an 820 on the SAT (verbal and math sections only)

***High School Core Courses Needed for Division I Schools**

16 Core-Course Rule

4 years of English

3 years of math (Algebra I or higher)

2 years of natural/physical science (one year must be a lab)

1 year of additional English, math or natural/physical science

2 years of social science

4 years of additional courses (from any area above, or from foreign language, nondoctrinal religion/philosophy)

***High School Core Courses for Division II Schools**

14 Core-Course Rule

3 years of English

2 years of math (Algebra I or higher)

2 years of natural or physical science (one year must be a lab)

2 years of additional English, math or natural/physical science

2 years of social science

3 years of additional courses (from any area above, or from foreign language, nondoctrinal religion/philosophy).

As a prospective student-athlete at the college level, you have certain responsibilities to attend to before you may participate. Information concerning who needs to register with the Clearinghouse and what documents should be submitted can be found at www.eligibilitycenter.org.

High School Information

School Code: 300130

School Name: Pinkerton Academy

Address: 5 Pinkerton Street

City, State: Derry, NH 03038